



DEPARTMENT OF THE NAVY
NAVAL FACILITIES ENGINEERING COMMAND SOUTHWEST
750 PACIFIC HIGHWAY
SAN DIEGO, CA 92132-5190

March 01, 2021

SOURCES SOUGHT NOTICE

This is **NOT** a solicitation for quotations or proposals. This is a Sources Sought Notice only. Naval Facilities Engineering Command Southwest (NAVFAC SW) is conducting market research to gain knowledge of available sources capable of meeting the Government's need for **Elevator Maintenance & Repair Services for various locations in Southern California**. See below for details:

1. NAICS Code:	811310 Commercial and Industrial Machinery and Equipment (except Automotive and Electronic) Repair and Maintenance
2. Product Service Code	J039 Maintenance/Repair/Rebuild of Equipment- Materials Handling Equipment
3. Small Business Size Standard:	\$8 Million annual receipts (see annual receipts explanation on page 3 for details).
4. Total Estimated Value:	Approximately \$7.0 Million
5. Performance Period:	5 years (base year and 4 option years)
6. Anticipated Contract Type:	Firm Fixed Price (FFP)/Indefinite Delivery Indefinite Quantity (IDIQ) for Recurring and Nonrecurring Services. Task Orders will be issued off of the basic contract.
7. Work Requirements:	<p>The work shall be performed at various locations within the footprint of the Naval Facilities Engineering Command Southwest Division region.</p> <p>This area includes, but not limited to: Marine Corps Base Camp Pendleton (MCBCP), Defense Distribution Depot Center (DDDC), Defense Mega Center (DMC), Explosive Ordnance Disposal (EOD), Naval Base Point Loma (NBPL) Harbor Drive Annex, Command Third Fleet (C3F), Fleet Industrial Supply Center (FISC), Naval Housing Family Welcome Center (NHFWC), Naval Amphibious Base (NAB), Fleet Readiness Center Southwest (FRC-SW), Naval Air Station North Island (NASNI), Navy Lodge Naval Base, Naval Base Bachelors Enlisted Quarters (NAVSTA BEQ), Naval Base San Diego, Navy Exchange Naval Base, Naval Air Technical Data and Engineering Service Command (NATEC), Puget Sound Naval Ship Yard (PSNSY), Public Works Transportation Naval Base San Diego, South West Region Maintenance Center (SWRMC), Space Warfare System Command Old Town, SPAWAR Systems Center (SSC) Point Loma, SPAWAR Systems Center (SSC) Old Town, Submarine Base (SUBASE), Southwest Division (SWDIV) 1220 Pacific Highway, Marine Corps Recruit Depot (MCRD), NAVFAC Environmental Services Naval Base Coronado (NBC), Marine Corps Air Station (MCAS) Miramar, MCAS Miramar Temporary Lodging Facilities, Military Sealift Command (MSC), San Clemente Island, Naval Medical Center San Diego (NMCS), Aircraft Intermediate</p>

	<p>Maintenance Department (AIMD), Naval Hospital Camp Pendleton, Human Resources Center Services MCAS Miramar, and MCAS Camp Pendleton.</p> <p>The Contractor shall perform maintenance, repair, alteration, demolition, minor construction, and condition assessment for the following Building Systems:</p> <ul style="list-style-type: none"> • Vertical Transportation Equipment (VTE) <p>Equipment (VTE)</p>
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Annex 1502000 – Facility Investment Services

1. Vertical Transportation Equipment (VTE)
 - i) Sustainment - Recurring/Nonrecurring Work
 - a. Routine Service Calls
 - b. Annual Inspections, Tests, and Certifications
 - c. Monthly Preventative Maintenance
 - d. Routine, Urgent, and Emergency Services
 - e. Condition Analysis

GENERAL SCOPE OF WORK SUMMARY FOR PERSONAL PROTECTIVE EQUIPMENT

The Contractor shall provide all project management, to include management of subcontractors, general administrative functions, site supervision, quality control management and inspections, site safety and health management, inspections and enforcement; and all labor, tools, testing equipment and instrumentation, PPE, materials, necessary lift equipment and ladders, and other equipment whether owned or rented required to perform preventive maintenance, corrective maintenance and sustainment of Vertical Transportation Equipment (VTE) systems specified in this Task Order's Performance Work Statement (PWS).

1. **Instructions to Interested Parties:** All interested sources, please complete the attached Market Research Questionnaire and **return via email not later than Monday, March 22, 2021 by 1200 pm PST, to Samantha King @ Samantha.M.King@navy.mil**. This is not a request for quotations/proposals and a contract award will NOT be made from this questionnaire. Your responses to the information requested will assist the Government in determining the appropriate acquisition method. All information provided will be kept confidential and will not be disseminated to the public. Respondents are advised that the Government is under no obligation to acknowledge receipt of the information received or provide feedback to respondents with respect to any information submitted.
2. **Definitions:** For purposes of these services-
 - “Catalog price”** means a price included in a catalog, price list, schedule, or other form that is regularly maintained by the manufacturer or vendor, is either published or otherwise available for inspection by customers, and states prices at which sales are currently, or were last, made to a significant number of buyers constituting the general public.
 - “Market prices”** means current prices that are established in the course of ordinary trade between buyers and sellers free to bargain and that can be substantiated through competition or from sources independent of the offerors.
 - “Annual Receipts”** Gross receipts are averaged over a concern’s latest three (3) completed fiscal years to determine its average annual receipts. “Receipts” means the concern’s gross or total income, plus the cost of goods sold, as defined by or reported on the concern’s Federal Income tax return. The term does not include, however, net capital gains or losses, or taxes collected and remitted to a taxing authority if included in gross or total income. The concern may not deduct income taxes, property taxes, & costs of materials or funds paid to subcontractors. Travel, real estate & advertising agents, providers of conference management services, freight forwarders, customs brokers and tour operators may deduct amounts they collect on behalf of another. If a concern has not been in business for 3 years, the average weekly revenue for the number of weeks the concern has been in business is multiplied by 52 to determine its average annual receipts.

MARKET RESEARCH QUESTIONNAIRE

Name of Company: _____

Address: _____

Point of Contact: _____

Phone#: _____

Fax#: _____

Email address: _____

DUNS #: _____

CAGE Code#: _____

- 1) Have you provided elevator repair and maintenance services to the General Public in the commercial marketplace based on established catalog or market prices (see definitions at the bottom of the questionnaire) using commercial terms and conditions?

☐ Yes

☐ No

- a) If you answered yes to question 1), please provide your company's established catalog or market prices for elevator repair and maintenance services. (Information may be provided in the space below, or as a separate document.)

- b) If answered yes to question 1), can you also provide elevator repair and maintenance services on equipment with proprietary software? Please explain previous experience to any extent possible, considering the content of this question.

- 2) Please identify if your company is capable of providing elevator repair and maintenance services in substantial quantities in the commercial marketplace at the following locations:

Location	Yes or No
Marine Corps Base Camp Pendleton (MCBCP)	
Defense Distribution Depot Center (DDDC)	
Defense Mega Center (DMC)	
Explosive Ordinance Disposal (EOD)	
Naval Base Point Loma (NBPL) Harbor Drive Annex	
Command Third Fleet (C3F)	
Fleet Industrial Supply Center (FISC)	
Naval Housing Family Welcome Center (NHFWC)	
Naval Amphibious Base (NAB), Fleet Readiness Center Southwest (FRC-SW)	
Naval Air Station North Island (NASNI)	

Navy Lodge	
Naval Base Bachelors Enlisted Quarters (NAVSTA BEQ)	
Naval Base San Diego	
Navy Exchange	
Naval Air Technical Data and Engineering Service Command (NATEC)	
Puget Sound Naval Ship Yard (PSNSY)	
Public Works Transportation Naval Base San Diego	
South West Region Maintenance Center (SWRMC)	
Space Warfare System Command Old Town	
SPAWAR Systems Center (SSC) Point Loma	
SPAWAR Systems Center (SSC) Old Town	
Submarine Base (SUBASE), Southwest Division (SWDIV) 750 Pacific Highway	
Marine Corps Recruit Depot (MCRD)	
NAVFAC Environmental Services Naval Base Coronado (NBC)	
Marine Corps Air Station (MCAS) Miramar	
MCAS Miramar Temporary Lodging Facilities	
Military Sealift Command (MSC), San Clemente Island	
Naval Medical Center San Diego (NMCS)	
Aircraft Intermediate Maintenance Department (AIMD)	
Naval Hospital Camp Pendleton, Human Resources Center Services MCAS Miramar	
MCAS Camp Pendleton	

- 3) Please identify your company's Small Business size status under North American Industry Classification System (NAICS) 811310. Small Business Size Standard – \$8 million in annual receipts. For more information refer to <http://www.sba.gov/>.

☐ **Large Business Concern**

☐ **Small Business Concern:**

If Small Business, what do you project your size status at the end of November 2021?

☐ **Yes – Below Size Standard (\$8 million in annual receipts)**

☐ **No - Will not be Small Business Concern after November 2021**

☐ **8(a) contractor:** If 8(a), what will be your 8(a) status in November 2021?

☐ Yes, will be an 8(a) contractor

☐ No, will not be an 8(a) contractor

☐ **Small Disadvantaged Business (SDB)**

☐ **Historically Underutilized Business Zone (Hubzone)**

☐ **Women-owned Small Business (WOSB)**

☐ **Veteran-owned Small Business**

☐ **Other** (please specify) _____

- 4) Does your company regularly engage in the business of providing elevator repair and maintenance services?

☐ Yes

☐ No

- 5) How long has your company provided these services?

- 6) All contractors receiving a federal contract award must be registered in System for Award Management (SAM) at the following website: <https://www.sam.gov/portal/SAM/#1>
Is your company registered in SAM?

☐ Yes

☐ No

Expiration date in SAM: _____

What is your primary NAICS? _____

Is your firm registered for NAICS 811310? _____

- 7) Please indicate below whether you intend or do not intend to provide elevator repair and maintenance services for the following requirements (as described above) as a Prime Contractor and/or through subcontract work. If you intend to perform as a Prime contractor and/or through subcontract work, please indicate the percentage below:

Prime Contract:

Subcontract:

☐ _____ %

☐ _____ %

- 8) Provide a **minimum of two** contracts that would be considered similar to this effort (size and scope). Please list contracts that your firm is currently performing as well as those you have completed within the last three years.

Provide response to #9 on forms provided below:

CONTRACT# 1		
Organization Name:		
Contract No.:	Performance Period:	
Project Title:	Contract Value:	
Point of Contact:	Tel. no.	
What role did your company participate in for this project? Please mark all that apply.	<input type="checkbox"/> Prime Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Joint Venture	
How much did your firm self-perform for this project? Provide percent/dollar value of the work performed.		
Provide a brief narrative of the project.		
Please indicate below whether you performed the Technical Sections as a Prime Contractor or Subcontractor and provide the percentage devoted to each annex.		
Technical Sections	Prime	Subcontractor
1502000 – Facility Investment Services		

CONTRACT# 2		
Organization Name:		
Contract No.:	Performance Period:	
Project Title:	Contract Value:	
Point of Contact:	Tel. no.	
What role did your company participate in for this project? Please mark all that apply.	<input type="checkbox"/> Prime Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Joint Venture	
How much did your firm self-perform for this project? Provide percent/dollar value of the work performed.		
Provide a brief narrative of the project.		
Please indicate below whether you performed the Technical Sections as a Prime Contractor or Subcontractor and provide the percentage devoted to each annex.		
Technical Sections	Prime	Subcontractor
1502000 – Facility Investment Services		

CONTRACT# 3		
Organization Name:		
Contract No.:	Performance Period:	
Project Title:	Contract Value:	
Point of Contact:	Tel. no.	
What role did your company participate in for this project? Please mark all that apply.	<input type="checkbox"/> Prime Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Joint Venture	
How much did your firm self-perform for this project? Provide percent/dollar value of the work performed.		
Provide a brief narrative of the project.		
Please indicate below whether you performed the Technical Sections as a Prime Contractor or Subcontractor and provide the percentage devoted to each annex.		
Technical Sections	Prime	Subcontractor
1502000 – Facility Investment Services		